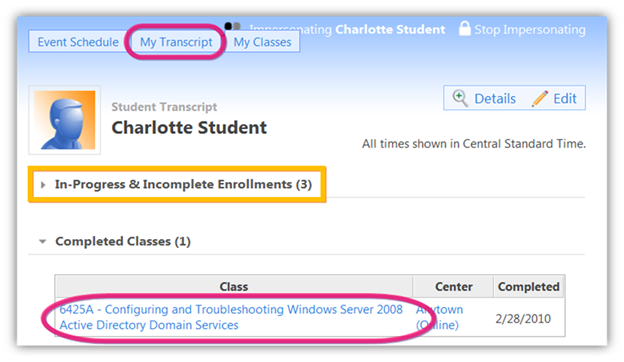
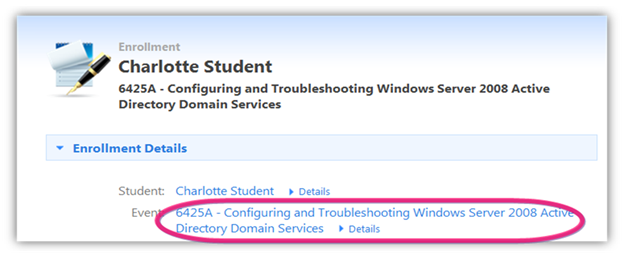
**View a Recording of an Online Live Class**

A recording of the class is available to you approximately 30 minutes after the class concludes. To open the recording, go to your Student Transcript by clicking the My Transcript link. Under Completed Classes select the class name to open your Enrollment page.

\*\*\*To listen to a recording for a multiple day class which is still in progress, select the class name from under In-Progress & Incomplete Enrollments section.\*\*\*



From your Enrollment page, under Enrollment details, select the class name link to view the Class profile.



On the Class Profile page, select the Recordings link to view a listing of recordings.



Find the recording you would like to view on the list, you may need to expand the session date to view the recording, and click the watch button on the right to open it.



The recorded Online Live classroom session opens to play the recording. The recording controls are on the bottom left of the classroom window. Select play to begin the recording.

The recording begins when the moderator opens the online classroom; this may be 30 or more minutes before the class was scheduled to start. Use the scroll bar at the bottom of the session to find the beginning of the class.

